

PERCY ROBINSON, MAYOR
SUZONNE PERKINS, TOWN CLERK
BENJAMIN GILBERT, TOWN ATTORNEY



TOWN COUNCIL MEMBERS
CHRISTOPHER DANIELS
PAULINE MONLEY
JULIUS NASH
MARCUS PITTMAN

“The highest point on the railroad between Memphis and New Orleans”
Chartered in 1856

**TOWN OF SUMMIT
WORK SESSION AGENDA
TUESDAY, DECEMBER 3, 2024
5:30PM**

**AGENDA:
CALL MEETING TO ORDER
INVOCATION**

1. Jake Theut with Open Gov presenting a software program for code enforcement, permits and zoning.
2. Representative from Dungan Engineering giving updates.
3. Stan McMorris and Steve Cox presenting building plans and requesting bids for new Fire Station.
4. Request to purchase Transport Cages for vehicles and money coming from the Police Justice Account. (Chief Alex Miller)
5. Request to change Shawn Tyler’s status from part-time to full-time patrolman. (Chief Alex Miller)
6. Requesting to renew the Hardware Support for 2025 Maintenance Agreement in the amount of \$1,885.00 and the Software Support for 2025 Maintenance Agreement in the amount of \$5,145.00. from BBI. (Town Clerk, Suzonne Perkins)
7. Request to renew the Cintas Standard Rental Service Agreement. (Town Clerk, Suzonne Perkins)
8. Request to adopt the 2024 International Property Maintenance Code Enforcement Manual. (Building, Coding and Zoning Administrator, Gerald Alexander)
9. Request to have Mayor Percy Robinson sign MCWI Reimbursement Request Certificate Form and pay Invoice #00003 to Dungan Engineering in the amount of \$22,075.00 and money coming from the Street Improvement Account. (Mayor Percy Robinson)
10. Request to adopt an ordinance in the Water Department for cut-off fee for customers that only receive services for garbage and or garbage and sewer only. (Mayor Percy Robinson)
11. Request to approve Noble Affordable Lawn Care to provide one more lawn cutting at Greenlawn and Woodlawn Cemeteries. (Mayor Percy Robinson)
12. Request to approve the payment of \$3,200.00 for Triple B Tree Service to cut a tree on Palmetto Street. (Mayor Percy Robinson)

PUBLIC COMMENTS: (2 minutes please)

ANNOUNCEMENTS:

***Town Hall will be closed on December 24-25, 2024 for Christmas.**

***Request for Board Agenda must be submitted to Town Clerk by 5:00PM on the Wednesday prior to date of Work Session. Any request received after will be submitted the following month.**